



TIP SHEET

Discharge Sign Off Column and SmartText Documentation

The purpose of the Discharge Sign Off column is to assist Hospitalists with visibility of when a consulting provider signs off on the discharge of a patient. This tip sheet describes the use of the Discharge Sign Off Column, the available SmartTexts and how to add the Discharge Sign Off Column to your My Lists

Discharge Column Workflow

1. The top portion of the column will display an icon if there are Active or Completed Provider Consult Orders on the patient
 - a. Hover over the icon to see a report of the orders:

Ordered	Specialty	Start
06/29/23 1616 > Inpatient Consult to Pulmonary Disease Once Provider: Anna Ahn, MD	Pulmonary Disease	06/29/23 1616
06/29/23 1616 > Inpatient Consult to Gastroenterology Once Melville J Ackerman, MD	Gastroenterology	06/29/23 1616
06/29/23 1616 > Inpatient Consult to Cardiology Once DO	Cardiology	06/29/23 1615

- b.
 - c. The icon will update with a green check if all Consult Orders are Completed:

2. The bottom port of the column displays a report when you hover that tracks if a Consulting Provider has used their Discharge Sign Off SmartText within a Note:

Consulting Provider Specialty Sign Off
If there is an active or completed consult order on the patient, the sign off status will display below:

No Cardiology Sign Off Documented
No Pulmonology Sign Off Documented
No Gastroenterology Sign Off Documented

- a.
3. The text within the report will update and Green Check mark will display once ANY Consulting Provider has signed off using the given SmartText:

Consulting Provider Specialty Sign Off
If there is an active or completed consult order on the patient, the sign off status will display below:

Cardiology Signed Off
No Pulmonology Sign Off Documented
No Gastroenterology Sign Off Documented

- a.
4. If a consulting provider has used the .DISREMOVAL SmartPhrase to remove their signoff a Red X will appear in the column:

Consulting Provider Specialty Sign Off
If there is an active or completed consult order on the patient, the sign off status will display below:

Cardiology Sign Off Removed

- a.
- 5.





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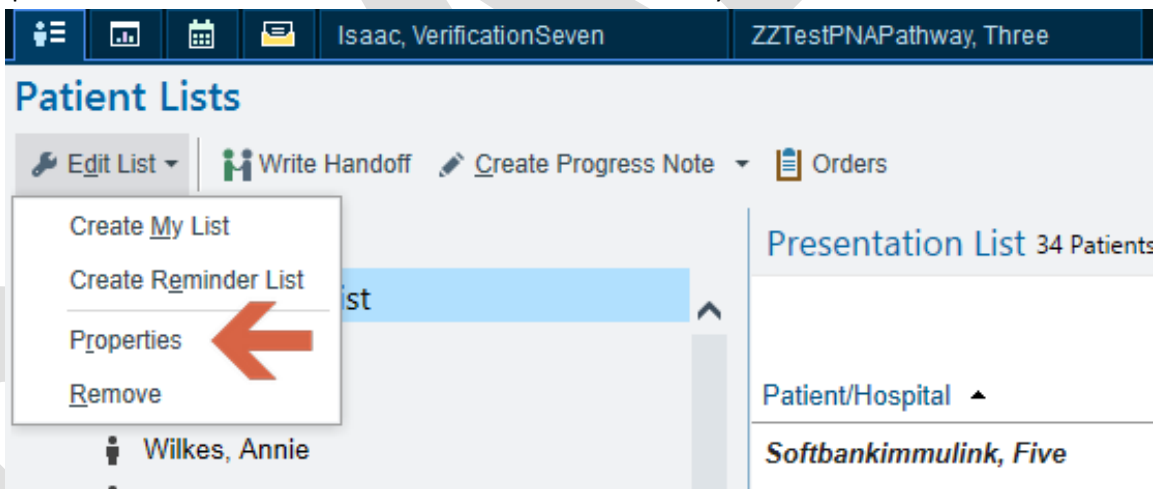
Available SmartPhrases

We currently have SmartPhrases available for nine specialties to Sign Off on the discharge of the patient within their Note.

- Cardiology - .DISCAR
- Pulmonology - .DISPUL
- Gastroenterology - .DISGI
- Podiatry - .DISPOD
- Surgery General - .DISGE
- Infectious Disease - .DISID
- Pulmonology - .DISPUL
- Neurology - .DISNEURO
- Orthopedic - .DISORTH
- Nephrology - .DISNEPH
- Discharge Removal - .DISREMOVE – Used to remove your documented sign off if needed. Choose from the list of specialties

Adding the Discharge Column to your My Lists

1. Click Properties from the “Edit List” menu in the Patient Lists Activity:



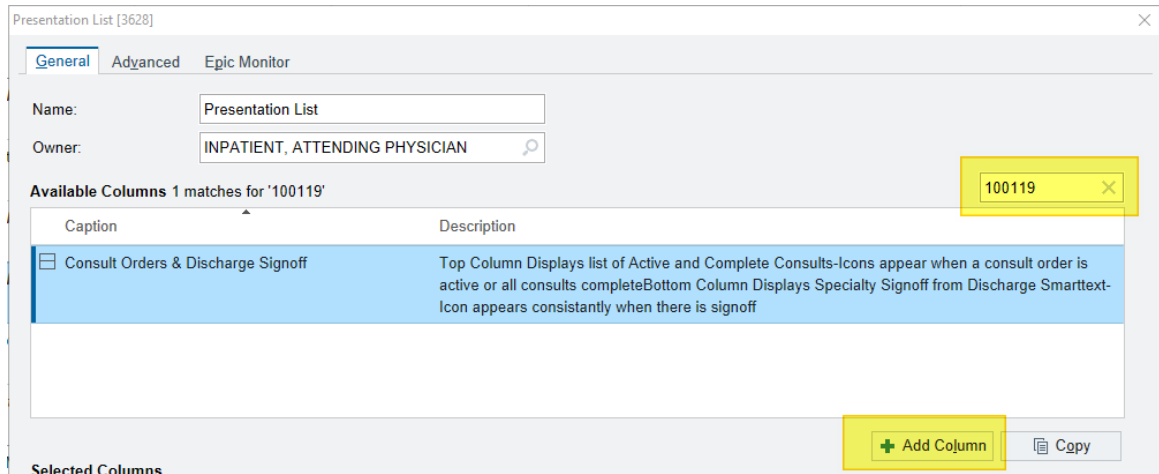
- a.
2. Search for Column ID [100119] and click Add Column: (Screenshot on next page)





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Presentation List [3628]

General Advanced Epic Monitor

Name: Presentation List

Owner: INPATIENT, ATTENDING PHYSICIAN

Available Columns 1 matches for '100119'

Caption	Description
Consult Orders & Discharge Signoff	Top Column Displays list of Active and Complete Consults-Icons appear when a consult order is active or all consults completeBottom Column Displays Specialty Signoff from Discharge Smarttext-Icon appears consistently when there is signoff

+ Add Column Copy

a.

3. You can adjust the column placement using the arrows. Click "Accept" when you are done

